

FAQ about Tuition

1) Can PK students receive SGO's, Vouchers or Parish tuition assistance?

No, not at this time. PK students CAN use the monthly FACTS tuition payment system to help spread out the payments.

2) How and when am I supposed to pay my child's PK or K-6 tuition?

All tuition payments are to be paid in full before the first day of school or set up through the FACTS tuition payment system. Payments begin in July.

3) What is FACTS and do I need to sign up for it?

- a. FACTS is a company that accepts monthly tuition payments for the school. The FACTS company also accepts financial assistance forms.
- b. Yes, you need to sign up, before your tuition meeting, if you will be making monthly tuition payments or if you will be seeking a SGO or Parish tuition assistance.

4) Is there a difference between FACTS tuition and FACTS Grant and Aid?

- a. Yes, the term, "FACTS tuition" is used when talking about signing up for monthly tuition payment.
- b. The term, "FACTS Grant and Aid" is used when signing up for a SGO or Parish tuition Assistance.
- c. Both FACTS tuition payments and FACTS Grant and Aid are signed up for online by going to the same website. Once you are at the website, you then choose which item you would like to fill out: FACTS tuition payment or FACTS Grant and Aid.

5) Is there are cost to sign up for FACTS?

- a) Yes. If you are filling out the FACTS Grant & Aid form, you will be charged a fee at the time you fill out the form. Last year, the fee was \$30.00.
- b) If you are signing up for FACTS tuition payments, there is a \$41.00 fee. This fee will be divided equally between your monthly payments. You will not be asked to pay any amount when you sign up.

6) What is a SGO? How do I know if I qualify and how much can I receive off of my tuition?

- a. SGO stands for Scholarship Granting Organization of Northeast Indiana. To see if you qualify, look at the chart attached to this sheet. If you have questions, please call the school office and we will be glad to help.
- b. A SGO is worth a minimum of \$500 per student. Based on the conversation that will take place in our tuition meeting, and the available funds, the SGO you receive may be larger than \$500.00 per student.

7) What is Parish Tuition Assistance?

Parish Tuition Assistance is there for those families who do not qualify for a School Choice Voucher or a SGO and show the need for financial assistance through the parish. Anyone wishing to apply for Parish Tuition Assistance needs to fill out the FACTS Tuition and Aid form, supply tax documents and notify the principal of their need. A meeting will then take place with you to help decide tuition.

8) How do I know if I qualify for a School Choice Voucher?

Look at the chart attached to this sheet. This will show you if you qualify based on the number of people living in your home.

9) What do I do if I qualify for a School Choice Voucher?

You send in the first two pages of your 2016 tax form, to the principal. She will fill out the School Choice form for you and then send you the papers to sign and return or you can make an appointment to come into the school office and fill out and sign the papers.

10) How much will my School Choice Voucher be?

That depends on what school district you live in and where your income falls on the attached sheet. The Voucher amount will never be more than the amount you owe in tuition.

11) Why do I have to provide personal and confidential information?

FACTS Grant & Aid Assessment collects this information and then sends it to the diocese where a person has been hired to review all SGO applications. If your application is approved for an SGO, you will be granted at least \$500 per child. Without all of the needed financial information, specifically tax documentation, you will not be approved by the diocese for a SGO.

If you do not qualify for a SGO and are seeking financial assistance from St. Joseph Parish, filling out the FACTS Grant and Aid form is the tool we use locally to review your needs, too.

12) How can I check the status of my FACTS Grant & Aid application?

Once you have completed the online application, you will be able to log on to www.onlinefactsmgt.com to check the status of your application.

Below is a simplified chart you may use to determine if you qualify for a Choice Scholarship Voucher or SGO. The state released chart is attached to the back of this packet.

Persons in Household	You qualify for a Choice Scholarship Voucher if your income is.....	You qualify for a SGO if your income is.....
1	\$22,459 or less	\$44,918 or less
2	\$30,451 or less	\$60,902 or less
3	\$38,443 or less	\$76,886 or less
4	\$46,435 or less	\$92,870 or less
5	\$54,427 or less	\$108,854 or less

6	\$62,419 or less	\$124,838 or less
7	\$70,411 or less	\$140,822 or less
8	\$78,403 or less	\$156,806 or less
9	\$86,395 or less	\$172,790 or less
10	\$94,387 or less	\$188,774 or less

For a household size of nine (11) or more:

** Add \$11,988 to the annual limit for each additional member for a Choice Scholarship Voucher.

**Add \$15,984 to the annual limit for each additional member for a SGO.

If you qualify, please follow the steps to apply for FACTS Grant & Aid.

How to apply for FACTS GRANT and AID

This needs to be completed BEFORE your tuition meeting for all families applying for tuition assistance or SGO.

Step 1: Navigate to www.online.factsmgmt.com

Step 2: Sign in with your user name and password. If you are new to FACTS, click create username & password under New Account.

Step 3: Once you are signed in, click on "Start Application" in the upper right box. There is an application fee.

Step 4: Begin the application process. The following information will need to be sent to FACTS to complete the process. Without these required documents you will NOT be approved.

- Copies of your most recent Federal Tax forms including all supporting tax schedules
- Copies of your most recent W-2's
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation and TANF.

You can upload the documents directly through your account or fax them to 866-315-9264. ***Please note-St. Joseph School**

**will also need a copy of the first 2 pages
of your Federal Tax Forms.**

FACTS Customer Service can be reached @ 1-866-441-4637

How to set up a monthly FACTS Tuition Payment Account

If you are going to be making monthly tuition payments, and you DO NOT already have a FACTS account, you will need to set up an account BEFORE your tuition meeting following the steps below.

Step 1: Navigate to www.online.factsmgt.com

Step 2: Sign in with your user name and password. If you are new to FACTS, click create username & password under New Account.

Step 3: Click on Set Up Payment Plan.

Step 4: This will take you to another screen where you will click begin, Follow the instructions to finish setting up your plan.

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